



**Chelsea
Theatre
Business Plan
2026-2031**

Introduction From the CEO

Chelsea Theatre is utterly unique. It's both a community centre and a theatre, offering a safe space with free activities for local residents by day and creative events attended by diverse Londoners by night. I've spent two decades working in arts and culture and this is the first time I've encountered a venue so physically and emotionally integrated in its community.

I joined in August 2025, appointed by a proactive new Board of Trustees who joined in early 2025. Over the past six months we set up a youth development programme working with actors, beatboxers and songwriters, reopened our café in partnership with Community Cook Off, and ran many memorable events, partnering with some great charities on our doorstep like Chelsea Youth Club, Flashpoint and Chelsea Big Local.

Chelsea Theatre is based in the World's End, an area of social housing in Chelsea with some of the highest levels of deprivation in London. On a daily basis my team are helping vulnerable people to feel heard, stay warm, have a proper meal, and to keep on living in very challenging circumstances.



Introduction From the CEO

None of us are experts in social care, mental health or otherwise, but we club together to do our best and I'm so proud of my team, who operate with very stretched resources.

The current Chelsea Theatre board and I took on the organisation in deficit. We have made huge progress in efficiency savings and income generation, but we have a lot more work to do. Whilst our hires business is a reliable source of income, we will be reliant on funding from trusts, foundations and individuals to survive into the future.

We need people to support us, whether that's financially, by volunteering, or by becoming one of our cheerleaders. As a stakeholder reading this, if you think you can help please reach out.

I look forward to hearing from you.

Katie Elston

Chief Executive Officer



Structure and Reviews

This five-year business plan covers the period
April 2026 – March 2031

Y1 Q1 = April – June 2026

Y1 Q2 = July – September 2026

Y1 Q3 = October – December 2026

Y1 Q4 = January – March 2027

The focus for our objectives and KPIs is on the first three years. We provide top-line themes for years four and five.

This is a rotating business plan meaning that each year the plan will be updated, reporting on progress for the year just gone and adding an additional year as well as new priorities for the coming year.



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Vision + Purpose



Our vision is for Chelsea Theatre to be...

A powerhouse for developing local creative talent.



Our purpose is to provide...

A vibrant community hub that improves the wellbeing of residents and brings affordable live performance to the World's End and Chelsea.



Pillars

Community

Our community in World's End and Cremorne is at the centre of everything we do. Activities should be for our community, accessible to them, or fund our charitable work. We also support increasing numbers of people from across the borough, with a focus on those living in social housing.

Skills Development

We provide our local community, young people, and those living in social housing with opportunities to develop creative and professional skills to enter careers in arts and culture, entertainment and hospitality. We invite professionals we work with to share their skills.

Finance

Responsible financial management is fundamental to our future. It costs £50k pm to open as a community centre and café with free activities Mon-Sat. Commercial sales cover up to £25k. The remainder, projects, and capital work must be funded through grants and donations.

Sustainability

We will improve both financial and environmental sustainability across everything we do, decreasing energy use and waste and keeping running costs down whilst investing in our building and community for the future.

Community



Community



Vision Contribution

We facilitate youth and adult arts activities and performances, promote wellbeing through physical activities, nutrition workshops, social events and support groups. Our volunteer Community Champions also receive training and experience that can help them into employment.

Pillars

Our free programme of activity promotes wellbeing in our **community**, reducing loneliness and improving the health of participants. Our volunteers and participants **develop skills** that lead to increased confidence.

Audience

- Primary: World's End and Cremorne residents
- Those living in social housing locally
- Targets: those living with a disability, socially isolated, carers, and local men
- Opportunities: South American community, Muslim and other 'faithed' communities

Year 1 Priorities

- Record testimonies and feedback
- New activities that improve wellbeing – men's group and nutrition
- Raise additional funding
- Provide meals to attendees to increase engagement (fundraising dependent)

Free Community Activities



Pranayama Yoga

Mondays, 1pm-3pm & Fridays, 2pm-4pm | Age 18+



Musical Theatre

Mondays, 3.50pm-4.50pm | Age 3-8



Flashpoint FC: Junior Community Football

World's End Football Pitch | Tuesdays, Age 7-9: 4.30-6pm, Ages 10-12: 6-7.30pm



Baby & Parent Group

Tuesdays, 10.30am-11.30am



Beatbox, Songwriting and Vocals Workshop

Tuesdays, 6-8pm | Age 12-25



Chair & Balance

Wednesdays, 10am-11am & 11am-Midday | Age 50+



Community Choir

Wednesdays, 5.30-6.30pm | Age 18+



Acting Workshops

Thursdays, 6-8.45pm | Age 12-25



Fitness, Food, Future

Mondays from 9am



Traditional African Dance

Fridays, 6pm-7pm | Age 18+



Knitting for Charity

Fridays, 11am-1pm (Last Friday of the month 12.30-2.30pm) | Age 18+

Community

Objectives

1. Record testimonies and feedback (collected creatively) to demonstrate impact to funders
2. Raise funds for additional activities and community meals
3. Increase engagement in weekly activities
4. First Community Assembly with other hubs
5. Improve volunteer training, and professionalism
6. Increase and demonstrate impact to RBKC to secure next 5 years of funding

KPIs

2 testimonies monthly
5 forms of feedback

£15,000
£30,000

2000 attendances

6 May - 60 attendees

Training complete,
aware of vision & goals

5 case studies

Deadline

Y1 Q1
Y1 Q3

Y1
Y2

Quarterly

Y1 Q1

Y1 Q4

Y2 Q4

Community

Objectives

1. New activities that improve wellbeing:

Men's Group

Weekly outdoor fitness class at Fri market

Nutrition/Cooking Workshops (with Community Cook Off) promote healthy eating

Therapeutic art

Community Gardening

7. Research unmet needs of local parents.
Provide Volunteer-led **Maternity Champions** activity that meets needs.

KPIs

5 attendees weekly

Participation/feedback

Workshops quarterly
Record feedback

Participation/feedback

Participation/feedback

Report
One activity

Deadline

Y1 Q1

Y1 Q1

Y1 Q2

Y2

Y3

Y1 Q1

Y1 Q3

Community

2029-2031

- Secure Community Champions Funding for another five years
- Community gardening project
- Art for mental health projects

Risks

- Key staff or advocates leave
- Community perceive a bias towards a faith/other group
- Community engagement drops
- RBKC Community Champions funding is cut or not renewed

Income Sources

- RBKC Community Champions grant until March 2028
- Grants from community funds/local trusts and foundations

Significant Costs

- Facilitators
- Meals/snacks/beverages
- Room hire costs

Youth Development



Youth Development

Vision Contribution

This programme provides regular creative activities promoting wellbeing, opportunities to perform in a professional theatre, and training and development to enter the creative industries as a professional. It is fully accessible and targets young people living in social housing.

Pillars

Targets young people from our **community** and similar communities. Free, fully accessible with hot meal provided at every session. Provides engaging and safe evening and holiday activities, as well as **skills development** and professional training.

Audience

We will target young people aged 12-25:

- living in the World's End or Cremorne
- living in social housing across London
- who would not otherwise have an opportunity to develop these skills
- who are neurodiverse

Year 1 Priorities

- Increase range of artforms
- Recruit Youth Development Coordinator
- 2 productions – Acting and Beatbox
- Stage management and tech roles
- Professional development talks & mentorship

Youth Development Impact

Parent 17-year-old acting participant:

“He's transformed since taking part in acting workshops at Chelsea Theatre. We struggled to get him out of bed before. Now he gets up, washes his hair and looks forward to coming each week. When he's here, he's a happy, sociable young man. It's just amazing.”



Beatboxer, aged 21

"Just coming together with each other, having the chance to beatbox with friends and be able to perform on stage, that connects us as a team. It just felt natural. It felt like it was meant to be."

Youth Development

Objectives

1. Weekly drop-in workshops, range of artforms
2. Young people living in social housing develop creative skills and careers in arts and culture
3. Track the progression of participants
Follow professional careers
4. Fundraise and recruit Youth Development Coordinator
5. One production, exhibition or screening per artform per year
6. Offer backstage roles as part of productions

KPIs

- 4 artforms
- 3 graduates to further study/employment
- 2 case studies
2 professional
- Part-time
Full-time
- 2 productions
4 productions
- 2-4 roles

Deadline

- Y2 Q2
- Y3
- Y1 Q4
Y2 Q4
- Y1 Q1
Y2 Q3
- Y1
Y2
- Y1

Youth Development

Objectives

- 7. Professional development programme – further knowledge and skills for careers
- 8. Youth panel to feedback and consult on programme and future opportunities
- 7. Annual bursary for one young person who has excelled to go on to further study
- 8. Chelsea theatre Alumni Network

KPIs

- talks series
- mentorship scheme
- First meeting min. 4 members
- Funding secured and first bursary awarded
- 30 members

Deadline

- Y1 Q3
- Y2 Q1
- Y2 Q2
- Y3
- Y3

Youth Development

2029-2031

- Award a bursary annually
- Provide a talent pipeline for drama/music schools, film and theatre producers

Risks

- Funding unsuccessful
- Lose a facilitator and subsequently, attendees
- Safeguarding protocols are breached, leading to a potential incident

Income Sources

- Grants: Arts Council England, Swire, RBKC Arts Award Scheme, City Living Local Life, Cadogan, Young K&C, John Lyons Charity
- Individual giving (donations)
- Tickets

Significant Costs

- £80,000 running costs for four artforms with 4 productions across the year
- Includes £17,250 for Youth Development coordinator 2.5 days per week (salary and NI)

Programme



Programme

Vision Contribution

Our professional programme will build the profile of the venue across London and provide inspiration to young people on our creative development programme. Our events will have an allocation of affordable community tickets and contribute to the wellbeing of attendees.

Pillars

Increased footfall and **income** through ticket, food and drink sales and donations. All our own-promote events will have an allocation of affordable tickets for our local **community**. Performers and creatives will contribute **skills development** to the youth programme.

Audience

- Residents of World's End and Cremorne
- People living in Chelsea
- Londoners who are culturally engaged or seeking inexpensive, interesting nights out

Year 1 Priorities

- Three-month trial comedy season
- Community pantomime
- Allocation of accessibly priced tickets for residents of World's End and Cremorne

Programme

Objectives

1. Financially viable, self-promoted programme engages local community and Londoners
2. Three-month trial comedy season, with shows April, May and June.
3. Performances and events in the bar on Fridays – quiz | open mic | artist exhibitions
4. Community pantomime with professional core cast, 6 community groups (chorus) and schools' package.
5. Cater for and promote venue to world and jazz music tours (strategic hires)

KPIs

Ticket sales and income increase YoY

80 tickets, min. £1k bar sales per show

2 activities per month
Weekly in peak periods

£45k funding secured
Audience 70 per show

5 performances annually

Deadline

Y1 – Y5

Y1 Q1

Y1 Q1
Y1 Q3

Y1 Q1
Y1 Q3

Y2

Programme

Objectives

1. Accessibly priced tickets for community across all own promote performances
2. Creatives contribute to the youth development programme
3. Secure funding to support artist development > rehearsal space/performances

KPIs

Implement for on sale
Sales reports

Included in talks series

No impact hire income

Deadline

Y1

Y1 Q3

Y3

Programme

2029-2031

- Funding for adult artist development
- Increase proportion of own-programme by creating shows that generate income to match or exceed hire income

Risks

- Don't reach fundraising goals for community panto by July - option to buy in as one-week straight panto
- Comedy season doesn't sell enough tickets - Investment in marketing over the next few months is key

Income Sources

- Ticket sales
- Bar and café sales
- Grants
- Individual giving

Significant Costs

- Comedy programming £700 per gig
- Panto £15k Chelsea Theatre costs/lost hire income (raised through fundraising) £30k
RahRah costs (raised by RahRah).

Hires



Vision Contribution

Hires and Events generate income through room bookings, catering, and sales from the cafe and bar. Profit made contributes to making Chelsea Theatre a financially sustainable, vibrant third space for the community and a sought-after venue that supports local creativity and connection.

Pillars

Hires are by far the largest contributor to our commercial income and one of the most important elements of a **financially sustainable** future for Chelsea Theatre. Residents from our **community** in World's End and Cremorne get a 30% discount on hire costs and charities 10%.

Audience

- Private schools
- Corporates, those seeking office spaces
- Individuals planning parties
- Art, dance, wellness groups
- Theatre/music producers
- Education and training providers

Year 1 Priorities

- Plinth set up and training
- Marketing
- Meet financial target £276,000 Gross
- Two catering bookings per month by June, 3 per month by September 2026

Hires

Objectives

1. Efficient bookings operation with a clear data record
2. Clear pricing framework aligned with London benchmarking
3. Build new business and repeat bookings through listings, social media and e-newsletter
4. Renovation of the Multi-Purpose Room and Meeting Room
5. Improve utilisation rates and implement peak/off-peak pricing
6. £276,000 gross hire income

KPIs

Plinth set up and training

On website and 3rd party platforms

Weekly social media, monthly e-newsletter

Painted, furniture, soundproofing

Off-peak offer Jul+Aug
Launch 2027 prices

Reach financial target

Deadline

Y1 Q1

Y1 Q1

Y1 Q2

Y1 Q3

Y1 Q2

Y1 Q2

Y1 Q4

Objectives

7. Increase annual hires income annually
8. Key hirers and guests invited to first annual networking event – share key messages and vision as a charity
9. Market Chelsea Theatre as a venue for weddings/engagement parties/hen/stag dos
10. All spaces fully fitted out and accessible: mirrors Studio 3, soundproofing, conference call facilities, new chairs, projector screen

KPIs

£310,000 gross
£331,000 gross

Strong list of key hirers attend event and introduce new hirers

Listed on platform
Hitched

Increase prices to little resistance as facilities have improved

Deadline

Y2
Y3

Y2 Q1

Y2 Q1

Y3

Hires

2029-2031

- Convert Meeting Room into podcast and recording studio.
- If office space is desired and generates sufficient profit, create more permanent office space for hire.

Risks

- Inconsistent demand across the year
- Staff capacity
- Tension between income generation and affordability

Income Sources

- Hires
- Catering packages
- Bar and Cafe sales (to hirers and attendees)
- Add-ons (storage, OOH)
- Corkage fees

Significant Costs

- Staff
- Maintenance/renovation
- Marketing
- Mirrors, soundproofing, screens, conference call facilities
- New furniture

Café



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Vision Contribution

In partnership with Community Cook Off, we provide meals at affordable prices for our community in a welcoming and safe environment, whilst making a profit from commercial activity that can be reinvested into the work that we do in our community.

Pillars

Takeovers and cuisine from local residents strengthen **community** ties. We train NEET young people, **developing skills** needed to enter further employment. We source **sustainably**, receiving donations of excess produce. **Financially sustainable** model with profit from hires/catering.

Audience

- Local community
- Performance/event attendees
- Hirers
- Workshop/class attendees
- People who live or work nearby

Year 1 Priorities

- Launch preshow menu 1 April
- Catering packages
- Publicity in the local area
- Community takeovers
- Create.Cook.Connect sessions with NHS last Thursday of every month

Objectives

1. Seasonal, affordable dishes, focus on comfort, nutrition and cultural diversity
2. Generate a reputation in the local area
3. Sustainability – low waste, thoughtful sourcing, and batch cooking, composter
4. Generate profit through catering for hires and pre-show food before public events
5. Regular community takeovers (guest chef) and community meals (free or pay what you can)

KPIs

Menu includes community specials

New customers

Zero unnecessary food waste

£800 monthly (shared)
rising to £1000 | £1500

Take place monthly
Record feedback

Deadline

Y1 Q1

Y1 Q2

Y1 Q4

Y1 Q3
Y2 | Y3

Y1 Q1

Café



Objectives

7. Community workshops: cooking skills, budgeting, meal planning and food safety
8. Progression > volunteering > contribute recipes/workshops
9. Increase seating capacity with new chairs and tables for indoor and outdoor seating
10. Young people trained in our café go on to work in kitchen or hospitality settings

KPIs

Workshops quarterly
Record feedback

Community volunteers
for café/workshops

Raise funds/donations
Install

3 case studies

Deadline

Y1 Q2

Y1 Q4

Y2 Q1
Y2 Q2

Y3

Café



2029-2031

- Community bakery on site with bread sought after by people living locally.
- Community garden – grow produce year-round, a beautiful spot for lunch

Risks

- Footfall dependent on activities at Chelsea Theatre
- Food contamination
- Hygiene standards drop
- Insufficient allergen information

Income Sources

- Café food and drink sales
- Bar food sales
- Catering for hires

Significant Costs

- Produce approx. £1000 pm
- Staff costs approx. £2,770 pm
- New indoor and outdoor furniture

Building and Front of House



Building and Front of House

Vision Contribution

A fully functioning building that is safe and friendly will support everyone's wellbeing. An engaged and confident FOH team, supported by volunteers that share the same values will create a positive visitor experience. Feedback from our community will be used to make improvements.

Pillars

Our FOH team is the first point of contact for our **community** and customers. Our building has a huge impact on our **finances**, so **sustainable** practices and appliances, and cost-effective suppliers will be sought and continually reviewed. Volunteers with **develop new skills**.

Audience

- Community
- Hirers
- Activity participants
- Youth groups
- Event attendees
- Local workers/contractors

Year 1 Priorities

- 2 team training sessions, whole team trained
- 4 fully trained volunteers
- Studio walls painted, damp addressed, basic furniture needs met
- Consistent events in the bar, driving income
- Access action plan with guidance

Building and Front of House

Building Objectives

1. Address damp and repaint/refresh décor in studios/meeting rooms
2. Review suppliers and processes to operate fully efficient facilities and product supply
3. New furniture for the bar that will improve look and feel and increase desirability for hirers
4. Access review with Attitude is Everything, fundraise and implement changes
5. **Major works** – replace terrace decking, seal roof with waterproof membrane, replace air conditioning and heating system, all spaces soundproofed, community garden in side yard

KPIs

Décor in all rooms complete

New supplier(s) secured

Furniture donated or funds raised

Review to stakeholders
Changes implemented

Secure capital funding
Works complete (over 2 years)

Deadline

Y1 Q1

Y1 Q2

Y1 Q4

Y1 Q1
Y3

Y1 & Y2
Y2 & Y3

Building and Front of House

Front of House Objectives

1. Team are engaged, well-informed, fully trained in H&S, safeguarding, box office, bar sales
1. Volunteers bring more diversity to the FOH team, we provide experience to volunteers
2. Create an inspiring and safe space in our lobby/café with a friendly welcome.
3. Community feedback developed into activities to support the well-being of our community
4. Drive footfall and income in the bar, introducing bar food and Friday activities – quiz | open mic | artist exhibitions

KPIs

Training complete

4 volunteers, trained

Feedback – 1 piece recorded in EOS daily

Actions tracked against feedback

Bar snacks | Menu
2 activities pm
Weekly in peak periods

Deadline

Y1 Q1

Y1 Q2

Report quarterly

Report quarterly

Y1 Q1 | Q3
Y1 Q1
Y1 Q3

Building and Front of House

2029-2031

- Capital works will focus on projects that increase environmental and financial sustainability, accessibility and security.
- Staff and facilities costs will continue to increase. Suppliers will be regularly reviewed and core funding will need to rise.

Risks

- Security and safety of FOH team and building users > avoid lone working, clear escalation procedure
- Health and safety > regular fire and evacuation tests, electrical testing and H&S reviews
- Safeguarding > training, core staff DBS certificate

Income Sources

- Bar income
- Capital grants
- Core funding

Significant Costs

- Daily running costs of staff and facilities
- Team training days
- Redecoration, Soundproofing
- Bar furniture
- Major works: Aircon & heating, roof repairs, soundproofing, community garden

Production & Technical



Production & Technical

Vision Contribution

An effective production and technical provision improves creative outputs, enhances the experience for attendees, and attracts more hirers. Backstage roles for youth productions will contribute to developing local creative talent.

Pillars

Replacing theatre lights with LEDs and updating equipment to more **sustainable** alternatives will significantly reduce our energy consumption. Backstage roles provide **skills development**. The auditorium is our biggest earner and **financial** asset in terms of hires.

Audience

- Creatives/performers
- Youth Development participants
- Event attendees

Year 1 Priorities

- Install easy to use AV package in bar
- Stage management and technical experience for Youth Development
- 3D virtual map of the theatre
- LED fixture funding

Production & Technical

Objectives

1. Replace lighting with energy efficient LEDs
2. Improvements to Tannoy/background music system around the building.
3. Create second event space in the bar with lighting, audio and projection system.
4. Interactive 3D map of the theatre for clients
5. Stage management and technical experience for youth performances in March and August

KPIs

- Raise funds
- All lighting replaced
- Appropriate levels in every space
- Interim
- Permanent
- Published on website
- 2 roles offered per performance

Deadline

- Y2 Q1
- Y2 Q3
- Y1 Q1
- Y1 Q1
- Y2 Q2
- Y1 Q1
- Y1 Q1 & Q2

Production & Technical

2029-2031

- Theatre space in courtyard
- Refurb backstage area

Risks

- Insufficient time/capacity to deliver objectives
- Health and safety – mitigated by PAT testing and using fully trained technical freelancers

Income Sources

- Capital grants

Significant Costs

- LED fixture replacements – up to £100k
- Long term bar AV installation – £5k

Fundraising



Fundraising

Vision Contribution

Reaching our fundraising targets is the only way that we will be able to remain open 6 days per week as a community centre, continue to deliver and grow our charitable activities, and achieve our vision of becoming a powerhouse for developing local creative talent.

Pillars

Fundraising is essential to our **financial** security and our future. It is the only way we will raise enough money to improve environmental **sustainability**, to run our **skills development** programmes and improve the wellbeing of our **community**.

Audience

- Trusts and foundation
- Local government
- Wealthy neighbours
- Building users
- Local businesses
- Event attendees

Year 1 Priorities

- £450k in grants and of this £260k unrestricted
- £50k through donations/individual giving
- Launch patron scheme
- Two fundraising events

Fundraising

Grants Objectives

1. Build a positive reputation with local and national funders
2. Raise unrestricted funding £300k and £200k project grants annually (inc. VSSF, CC grants)
3. Raise £80k annually for the youth development programme
4. Capital funding to install LEDs and community garden, fix roof, replace heating and ventilation

KPIs

More funders issue grants to CT

Target met/exceeded

Target met (included in total figure above)

Funding awarded for all projects

Deadline

Ongoing

Y2 Q4

Y2 Q3

Y3

Fundraising

Individual Giving Objectives

5. Tell stories of what we do in building and online > guide to donate
6. Set up a Patron scheme
7. Increase donations with ticket purchase
8. Two fundraising events per year to raise funds and to recruit new patrons
9. Fundraising committee meets quarterly and supports in securing donations and patrons
10. Individual donations rise each year

KPIs

Analytics stats and donation reports

Sign up on website

Sales reports

Ticket income, attendance, donations

Meeting reports
Attendance at events

£50k | £70k | £100k

Deadline

Y1 Q2

Y1 Q2

Y1 Q2

Y1 – Y5

Y1 – Y5

Y1 | Y2 | Y3

Fundraising

2029-2031

- Grant and individual giving targets continue to increase
- Multi-year funding agreements sought with key funders

Risks

- Do not raise enough in grants or donation
- Freelance fundraiser takes extended leave

Income Sources

- Grants
- Donations
- Patron scheme
- Corporate sponsorship

Significant Costs

- Freelance fundraiser £1200 per month
- Fundraising event planning and delivery

Marketing & Comms



Marketing & Comms



Vision Contribution

This is how we recruit participants for our youth deployment programme, engage new and current members of our community, raise public profile, tell stories about our impact, and attract new followers, customers, and patrons/supporters.

Pillars

Effective marketing increases footfall and **income** from ticket sales and our café/bar. It is also key to engaging more people from our **community** and to targeting the right young people to join our **skills development** programme.

Audience

- Community
- Hirers
- Event attendees
- Performance industry

Year 1 Priorities

- Make current website fit for purpose
- Raise funds for new website
- Post on Instagram and Facebook weekly and Linked in fortnightly
- Outreach youth development participants
- Ticket sales for shows

Marketing & Comms

Objectives

1. Make current website fit for purpose
2. Raise funds and build new website
3. Post content weekly on Instagram and Facebook, fortnightly on LinkedIn. TikTok channel (after Youth Coordinator joins)
4. Increase followers/subscribers on social/email
5. Engage young people living in social housing
6. Review and refresh our brand in discussion with our community
7. Press features online, TV, or print

KPIs

- PCI compliant
- Funding | New site
- Post engagement
- Launch
- Track increase
- Youth sign ups
- Launch new branding
- One per quarter

Deadline

- Y1 Q1
- Y1 Q1 | Y2 Q1
- Ongoing
- Y1 Q2
- Ongoing
- Ongoing
- Y2
- Y1 – Y3

Marketing & Comms

2029-2031

- Increase press and influencer features
- High profile partnership e.g. with Chelsea Football Club

Risks

- Small budgets mean that our message does not get through
- Limited reputation leads to small visitor numbers and loss of income

Income Sources

- Drives ticket and food and beverage sales
- Increased brand awareness > increased donations/patrons and hires

Significant Costs

- Website
- Freelance Marketing Manager

Governance and Finance



THE
CHELSEA
THEATRE

CAFÉ
OPEN

WELCOME!
CHELSEA
THEATRE
WORLD'S END

CAFÉ
BREAKFAST
SEASONAL
LUNCH MENU

MON-FRI 9AM-5PM
SAT 9.30AM-5PM

SHOWS
& EVENTS

HIRE
OUR SPACE

FREE FOR 12-25s
BEATBOXING
SONGWRITING
ACTING

**BAR &
TERRACE**
FRIDAYS FROM 5PM

COMMUNITY
FREE ACTIVITIES

EVERY FRIDAY
CHELSEA & RIVERSIDE
**COMMUNITY
MARKET**

Amir Foods

Governance and Finance

Vision Contribution

Chelsea Theatre will be governed with clarity, care and accountability, ensuring that public trust, community voice and charitable purpose sit at the heart of every decision.

Pillars

Governance at Chelsea Theatre provides a clear, transparent framework that holds our pillars together ensuring **accountability**, **safeguarding**, and **financial** integrity across artistic, community, youth and commercial work, and shared trust with funders, partners, and our community.

Audience

- Funders
- Community
- Local businesses/organisations
- Internal and External stakeholders

Year 1 Priorities

- Recruit new board members
- Fundraising committee meets quarterly
- Introductions to Trust and Foundations
- Update all governance policies

Governance and Finance

Governance Objectives

1. Ensure clear accountability and decision-making
2. Safeguard financial integrity and public trust
3. Protect people, reputation and compliance
4. Embed transparency and accountability to funders and stakeholders
5. Support organisational sustainability and resilience

KPIs

Set up finance, fundraising, and community committees

Publish reports with graphs and pie charts

3/4 new board members with required skill set

Regular, punctual reporting

Financial stability and staff retention

Deadline

Y1

Y3

Y1

Y1-Y5

Y1-Y5

Governance and Finance

Finance Objectives

1. Management accounts accurately represent in month costs, improving processes for annual report and budgeting
2. Pay casual staff London Living Wage and review lower paid permanent staff pay
3. Mixed income model with private and public grants, individual giving and commercial sales that is not reliant on a single source of income
4. VAT and employment allowances are claimed in a timely manner
5. Build reserves in secure savings account to cover salaries and running costs

KPIs

Strict accounting processes in place

New pay structure implemented

Report each quarter against financial targets in budget

Implement financial calendar

3 months' costs
6 months' costs

Deadline

1 April 2026

Y1 Q3

Y1-Y5

Y1

Y2 Q4
Y5

Governance and Finance

2029-2031

- Build up 6 months running costs in reserves
- Recruit board members as trustees reach the end of term to bring in new perspectives and energy

Risks

- Blurring commercial and charitable activity
- Over reliance on key staff
- Safeguarding failure
- Lack of funds
- Community distrust

Income Sources

- Fundraising
- Grants
- Regular and one-off donors.

Significant Costs

- **External advice & compliance**
- HR, safeguarding, governance reviews
- **Impact & reporting systems**
- Data collection tools, evaluation support
- **Capital project oversight**
- Professional fees (surveys, project management)